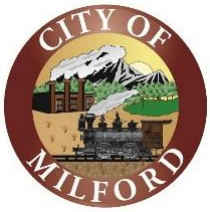




Obtaining a Alcohol/Beer License from Milford City

The following information must be completed and submitted to Milford City Office before a beer license is issued:

- ✓ Complete Business Application Packet
- ✓ Site Plan showing the location of the premises proposed to be licensed with evidence of proximity to any community location (school, church, library, public park, public playground)
- ✓ Submit Payment
- ✓ Business Premises must be Inspected by the Building Official and Fire Chief/Marshal
 - City Staff will schedule the inspection and notify the applicant
- ✓ \$1000.00 Cash or Corporate Bond (Form Attached)
- ✓ Copy of License from DABC
- ✓ Complete the Questionnaire for Qualifications (Form Attached)



MILFORD CITY ALCOHOL AND BEER LICENSE APPLICATION

New Business Application Fee \$50.00
 Annual License Fee: \$50.00
 Vending Machine and/or Video Games: \$50.00
 Class "A" Beer License (Off Premise): \$100.00
 Class "B" Beer License (On Premise): \$100.00
 Class "C" Beer License (Temp/Special Events): \$75.00
 Class "D" Liquor and Beer License: \$150.00

BUSINESS INFORMATION-SECTION A

Name of Business:					Date of Application:		
Business Location:					Business Phone:		
Mailing Address:				State			ZIP
Primary Contact:			Phone:			E-mail Address	
Description of Business:							
Business Type (check one): Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/>							
License Type (Please Check)	<input type="checkbox"/> Class "A" Beer Off-Premise		<input type="checkbox"/> Class "B" Beer On-Premise		<input type="checkbox"/> Class "C" Beer Temporary/Special Events		<input type="checkbox"/> Class "D" Liquor and Beer
Federal Tax ID (FEIN) # (REQUIRED)				Have you Registered your Business Name with the Utah State Department of Commerce		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Sales Tax # (If Applicable)				Have you received your license from the DABC? (If yes, please attach to application)		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Health Dept Permit: (Please include copy)				Does your Business sell tobacco products? (if yes, attach a copy of your license)		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Number of Employees?				Proposed opening date of business?			

OWNER INFORMATION-SECTION B

Name:				Title:			Percent of Ownership:	
Home Address:				City, State, Zip				
Social Security #	Driver's License #			Date of Birth:			Phone Number:	
Name:				Title:			Percent of Ownership:	
Home Address:				City, State, Zip				
Social Security #	Driver's License #			Date of Birth:			Phone Number:	

I, we _____ hereby apply for a Class _____ beer/alcohol license to end beer/alcohol at the above premises in Milford City. I understand that with the issuance of this business license it shall in no way relieve me from my responsibility of complying with applicable zoning, health, building, or fire regulations.

Applicant Signature

Date

Applicant Signature

Date

INSPECTIONS

All businesses licensed in Milford City must be in compliance with applicable health, building, and fire codes and regulations at all times. New businesses may be required to pass a fire and building inspection prior to issuance of a business license. Licensing Official will notify you of all inspections.

I UNDERSTAND that business shall not commence at this location without first obtaining an official copy of the business license, and that inspections of the Building Department, Zoning, Fire Officials and the Health Officials must first be completed and the building approved by these officials for business activities.

Applicant Signature

Date

Applicant Signature

Date

REQUIRED APPROVAL

Zone:		Permitted:	YES <input type="checkbox"/> NO <input type="checkbox"/>	Conditional Use Permit Required:	YES <input type="checkbox"/> NO <input type="checkbox"/>
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Date of Inspection: _____ Inspection Passed? YES NO Date of Re-Inspection: _____ Inspection Passed? YES NO

Zoning Administrator		Mayor	
Building Official		Fire Chief	
Health Department		Other:	

OFFICE USE ONLY

License Fee:	\$	Date Paid:		Receipt #:		Date License Issued:		License #	
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Beer License Bond Requirements

Applicant must file a cash or corporate bond in the amount and manner as described in Section 6.03.110, Milford City Code, guaranteeing faithful performance of the provisions of this chapter in favor of Milford City. Please indicate the type of bond to be provided for the applicable license. If utilizing a corporate bond, please provide the name, address, and phone number of the bonding company.

Type of License	Amount of Bond	Cash	Corporate
Class A	\$1,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Class B	\$1,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Class C	\$1,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Class D	\$1,000.00	<input type="checkbox"/>	<input type="checkbox"/>

Bond Company Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Telephone: () _____

****Note- Submit a copy of the bond to Milford City to be filed with Beer License.**

Qualifications for Beer License

Please affirm or deny each of the following questions

- | | Yes | No |
|---|--------------------------|--------------------------|
| 1. Are you a citizen of the United States over the age of 21? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. During the past ten (10) years, have you resided outside of Utah?
If yes, indicate state(s) and years. _____
_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you have a criminal record in any state?
If yes, explain (include dates and places) _____
_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever been convicted of or plead guilty to a felony? | <input type="checkbox"/> | <input type="checkbox"/> |

- | | Yes | No |
|--|--------------------------|--------------------------|
| 5. Within the previous five (5) years, have you ever been convicted of or plead guilty to any misdemeanors involving alcohol, controlled substances, prostitution, gambling, assault, battery, a false report to a police officer, or an act or moral turpitude? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have you ever committed any act, whether or not the same result in a criminal charge or conviction, relating to abuse of alcohol or controlled substance, sale of alcohol to minors, gambling (where prohibited by law) or prostitution? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are you aware of State Statutes pertaining to the sale of beer to minors? | <input type="checkbox"/> | <input type="checkbox"/> |

I swear upon oath or affirmation, under penalty of perjury, that based on my knowledge and belief, the information provided is complete, truthful and accurate. I clearly understand and am fully aware of the regulations and restrictions for obtaining a beer license in the City of Milford. I do hereby agree to abide by these regulations and restrictions. I understand that by submitting this application, I authorize the City to verify the information and may consult any publically available sources for information for verification. I also understand that this license may be revoked due to violation of the provisions of the Milford City Code.

Applicant Signature _____
Date

State of Utah)
)ss.
County of Beaver)

Subscribed and sworn before me this _____ day of _____, 20____.

Notary Public

Frequently Asked Questions

How do I apply for a license to sell alcohol?

Apply for a local business license as well as a beer license.

- This process takes time, so start early. After you have submitted your complete business application packet, \$1,000.00 bond and the questionnaire to the Milford City Office along with applicable fees, it is then presented to the Mayor, Planning and Zoning Commission, Building Official, Fire Chief/ Marshal and Health Department for approval. Please note business premises must comply with all applicable fire, building, plumbing, health and electrical code specifications as well as zoning regulations. The building shall not be occupied until all inspections are complete. The City Staff will schedule the inspections and notify the applicant. Any premises where food or drink is handled must have clearance from the Health Department.

Contact the Utah Division of Alcoholic Beverage Control (DABC)

The state has its own requirements for issuing a beer or liquor license, and you will need both a state and a local license in order to operate your business. You can contact the DABC at (801) 977-6800 or visit their website at www.abc.utah.gov.

Do I have to obtain a local business license as well as a beer license before I can apply for a state license?

Yes, the DABC requires a copy of a local business license/beer license or written consent from the local authority before your application can be considered.

Where can I find the written consent form?

You will receive a local consent form in your packet from the DABC. If all requirements have been met for approval it will be signed by the Mayor and returned to the applicant. The DABC must have this consent form before their monthly meeting for a state license to be issued.

Who enforces the Alcoholic Beverage Laws?

These laws are enforced by the state's Department of Public Safety, Bureau of Criminal Investigation, and by law enforcement agencies of local jurisdictions such as city police departments or county sheriff offices.

These agencies have the authority to confiscate alcohol, issue citations, close events, and pursue criminal charges against those found to be in violation of Utah's laws.

The Utah Department of Alcoholic Beverage Control (DABC) is not a law enforcement agency. It is primarily a retailer of alcohol through its state liquor stores and package agencies. It also issues licenses and permits to restaurants, clubs, and beer establishments (other than grocery and convenience stores), and organizers of temporary events. Even though the DABC is not a police agency, it is an excellent resource if you have questions concerning Utah's alcoholic beverage laws.